



TOR of Electronic Machine



Term of Reference (TOR) for Procuring Electronic Machine

Date: February 12, 2025

Gaindakot Municipality-5, Nawalparasi East



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1. Background

SAHAMATI is a non-governmental, non-political and non-profit making social development organization, established in 2001 by a group of development professionals. SAHAMATI aims to be recognized as a capable and committed national level organization for community plus humane development.

SAHAMATI works in partnership with a range of local, national and international, governments and non-government, private sectors and academic institutions. It has a close relationship and affiliation with Social Welfare Council, NGO Federation of Nepal, Federation of Democratic NGOs of Nepal, Peaceful School International Canada, Disaster Preparedness Network, Tobacco Control and Health Rights Network and District Climate Change Adaptation and Mitigation Network.

SAHAMATI has already implemented more than 70 projects in partnerships with various national and international organizations. SAHAMATI has been recognized as an expert organization in the areas of self-help development, women empowerment, policy advocacy, peace keeping, cooperative strengthening, microfinance, enterprise development, market development, Community based Disaster Risk Reduction and humane values-based development. Currently SAHAMATI has its existence in 7 districts of Nepal but it has already covered 52 districts of Nepal with various community development projects.

SAHAMATI has been implementing "Empowering Rural Communities of Nepal through and Integrated Approach to Health and Income Generation" (ERCN) Project in 3 districts of Nepal (Tanahun, Kavrepalanchok and Sindhupalchok). The project has a plan to support the ACCC committee. Therefore, the TOR is float to purchase a "1 pcs washing machine and 1 pcs Deep fridge support to preserve fresh dairy & meat products (760 liter) ". The machine shall be transported to Tanahu Puttar district.

2. Scope of work

- Supply of Electronic Machine with the following technical specifications.

1. Required technical specification for Deep fridge:

Model	ISO must have Additional international certification preferred
Capacity	760 liter
Climate type	Multi-climate
Input Power Supply	220-240 volt/50HZ
Compressor	As per requirement of company and model
Function	Display +Storage
Door type	Triple
Net/ gross weight	80-100 kg
Power Consumption	2.50 kwh/24h
Warranty/Guaranty	As per the company and firm
Interior lamp	Optional



TOR of Electronic Machine

2. Required technical specification for Washing Machine:

Model	ISO must have Additional international certification preferred
Capacity	12 Kg
Input Power Supply	220-240 volt/50HZ
Compressor	As per requirement of company and model
Function	Anti-bacterial gasket, Auto clean, Easy spray with dry
Net/ gross weight	70/80
Power Consumption	Electronic control/15
Warranty	As per the company and firm

3. Delivery Location

1. Washing machine: Gaidakot Municipality-5, SAHAMATI Office.
2. Deep fridge : Ghiring Rural Municipality-1, Puttar Tanahu

4. Budget & Mode of Payment

- a. The payment shall be made to the account of the company/firm.
- b. The payment will be made through an Account Payee cheque.

5. Acceptance of EOI

Company visit can be done before the selection or purchase of the machine. All rights to accept or reject a proposal, without giving any reasons, shall be reserved with SAHAMATI. If deemed necessary, the suppliers/service companies shall be asked for modifications.

6. General Qualification of the company/firm

- A business firm registered under the authorized agency of the government of Nepal that has the proven experience in the related field is eligible to apply for the project.
- Company/firm should have PAN, Company registration, VAT registration, and Tax clearance certificates, etc

7. Termination of the Contract

SAHAMATI may terminate the agreement if the company/firm commits a breach in the performance or observance of any of its obligations under this ToR. Company/firm shall be notified in writing seven days before the termination of the agreement.

8. Documents to be submitted by the Company/Firm

The application shall contain the following documents:

- Price quotation with individual item and specification (Annex 1 and Annex 2).
- A catalog with detailed specifications shall be included.
- A copy of the company/firm registration
- A copy of Tax clearance certificate (latest)
- A copy of VAT and PAN registration



TOR of Electronic Machine



An authorized company/firm can submit a quotation for one or multiple products. Interested companies/firms must submit a quotation as per Annex 1 and Annex 2 in a sealed envelope marked with "EOI for "ELECTRONIC MACHINE" by 17:00 hrs. 19 Feb 2025 to SAHAMATI, Ganidakot, Nawalparasi (Bardaghat Susta East).

Annex 1: Submission of quotation for Deep fridge - Quantity - 1 Set.

SN	Name of the machine/equipment with company and brand	Technical Specification including warranty/guaranty	Rate NPR. with VAT (Number and words)	Remarks
Option 1				
Option 2				
Option 3				

Note:

1. Delivery to Ghiring Rural Municipality-1, Puttar Tanahu.
2. Mention the transportation cost of chargeable or Non-chargeable

Name of the firm:

Name of the authorized person:

Address:

Signature:.....

Official Stamp

Date:



TOR of Electronic Machine



Annex 2: Submission of quotation for Washing Machine - Quantity - 1 Set.

SN	Name of the machine/equipment with company and brand	Technical Specification including warranty/guaranty	Rate NPR. with VAT (Number and words)	Remarks
Option 1				
Option 2				
Option 3				

Note:

3. Delivery to SAHAMATI.
4. Mention the transportation cost of chargeable or Non-chargeable.

Name of the firm:

Name of the authorized person:

Address:

Signature:.....

Official Stamp

Date: